

Website – Staff Booking Info – Peak 2020

We're delighted that you want a staff role at Peak 2020. Below are some hints, tips and useful information to help you to apply and prepare for a great Movie Adventure at Peak 2020.

Who can be Peak Staff?

There are Peak Staff roles **for all adults (over 18)** - full-time staying onsite or attending daily as Day staff. Some roles can be part-time – please see role descriptions to check.

All roles will require a Guide or Scout enhanced DBS certificate.

Most members of Peak Staff are Guide or Scout Leaders but in some areas, applications are welcome from members of outside organisations who are providing specific skills. In these cases you may be asked to join the Peak SASU (Scout Active Support Unit) in order to gain a Scout DBS.

There are also **Peak staff Roles for 16/18 year olds**, provided you are a **Derbyshire** Ranger, Young Leader or Explorer Scout. This includes the option of a 50/50 role – splitting your week between a staff/unit leader role and doing the activities. You must initially apply via your Group/Unit.

GETTING STARTED – Creating a Peak Account – start of application

<https://bookings.peakcamp.org.uk/>

1. Create a User a number of people can apply from the same computer but they all need an individual login (unless a child)
2. Name This can be as long/short as you would like – but don't forget it!
3. Password Must be at least 7 letters/numbers – it doesn't need fancy symbols. Again..... don't forget it!
4. email We need a valid email address so we can send you a link to activate your Peak 2020 Staff account. Don't forget to let us know if this changes before Peak 2020!
5. Activation Once the email has arrived (it should only take a minute) then click on the link to activate your login to the system. You only need to do this the first time to activate your registration. Once you have done this you can go direct to your booking from the website (using your Name + Password)
6. Application Once you have made an initial application you will have to wait to be appointed before accessing more details which you will need to fill in via your login. Use the top drop down menu under My Booking which will appear. All sections need to be opened and either followed up or marked "no".

IMPORTANT/USEFUL INFORMATION

1. Privacy Policy Please click this to see details of what information Peak 2020 requires, how it will be stored, who can access it and how long it will be kept. (To return to login – see the top menu bar)
2. Roles Details of the roles available at Peak 2020 can be accessed before you create a user – click the button <https://bookings.peakcamp.org.uk/Staff/RoleList.aspx> to see what's available.

Most Peak staff roles are for over 18's though there are some specifically designed for Derbyshire Rangers and Explorer Scouts in the 16-18 age group – they are highlighted yellow.

When you apply for a role at Peak 2020 you can choose 3 options. You need to apply for these with preferred choice first. Your application is sent to the first Manager/team leader and if they are unable to accept you then it will automatically move to your next choice. It may take up to 4 weeks for an offer/confirmation to be indicated.

The majority of **Under 18 roles** will not be available to view until April 2019 and more will be offered throughout 2019. Rangers and Explorers who have indicated they are interested in 50/50 or full time staff roles will be given a link to access these roles. Each Ranger/Explorer can then apply individually for up to 3 roles of their choice (like to adult roles above).

50/50 roles are likely to be a split week (Mornings or afternoons).

All email communications between under 18's and their chosen team leader will include a copy us to monitor.
3. Costs Fees are £40 for any adult staff member with the option of Central Staff Catering (for the week) for an additional £75 per person. **Peak Staff Fee must be paid when booking**, but catering can be paid for at a later date. Staff fee is NOT returnable once paid.

There are reduced fees if you are a 16-18 year old and doing a 50/50 role.
4. How to pay You can pay by cheque, BACS or online with a credit/debit card. Details of how to do this are explained when you reach that point in your application. Please DO NOT send cheques by special delivery which needs to be signed for.

5. Bursary If you are a Derbyshire Leader and struggling to pay to attend Peak as a Staff member because you have additional family members attending or are experiencing extreme financial difficulties, then you can request a Bursary Application form from the Peak Organisers for help towards the cost.

6. Code of Conduct All adults applying for a Staff role must agree to comply with the Peak Adult Code of Conduct – showing commitment, tolerance and setting a good example to all. <https://peakcamp.org.uk/wp-content/uploads/2019/01/Peak-2020-Adult-Code-of-Conduct.pdf>

7. DBS All adults staying overnight or providing activities for our young people MUST have an in-date (for the Camp) Scout/Guide enhanced DBS Certificate. Please apply for this ahead of the camp.

If you do not currently hold a Scout/Guide leadership role or DBS you can apply to be a member of the Peak SASU (Scout Active Support Unit) by contacting DBS@peakcamp.org.uk

8. Catering Central Staff Catering (provided by an out-sourced and experienced team) is available from Sat 24th (Dinner) to Sat 1st Aug (Lunch) at a cost of £75 per person for the week .

Only those staff who are staying onsite (or working the full 7 days as Day Staff) can book this facility.

It offers three meals a day and can cater for specific medical dietary requirements. It will also offer a pack-up for lunch.

There is a LIMIT to the number of people who can be catered for and bookings will be on a first-come/first-pay system.

Bookings for Staff catering will close as soon as the spaces are taken up which may be before the final payment deadline which is 31st March 2020.

We recommend that you book and pay before December 2019.

9. Children We appreciate that some members of full time Peak staff may need to be accompanied by their children who are under 10 years old.

Permission to bring them must be sought from the Organisers (the system will send a request automatically). There are reduced fees for registration and catering for all children aged 2 to under 10 years. A day time activity club will also be available Sun pm – Friday pm for this age group. Children under 2 – please email staff.admin@peakcamp.org.uk.

10. Camping All adult staff staying onsite have the option of camping with their Group (if they are attending) or staying in the Staff Sub Camp.

Tents are preferable, but there is some space for caravans and motor homes (no electric hook up) on the Staff Subcamp.

You can indicate your preference when you apply.

16/18 year old 50/50 or full time staff can camp with their Scout/Guide Group or on the Senior Section Subcamp Staff with their unit/[request to join the Young leader unit specifically available for lone young leaders.](#)

11 Additional Needs. We welcome applications from people with additional needs BUT please remember this is a green-field campsite so the ground is grassed and uneven and facilities to support you are limited. Accessible toilets/showers are available and fridge space for medication can be arranged. There is limited access to power (not necessarily near your tent/caravan).

*Please note – if you have **no additional needs**, you still have to click on the additional needs tab and choose the “no” option.*

12. Staff Facilities The Staff Subcamp (Classic) will have outdoor washing facilities, toilets and access to the onsite showers.

There will be a Tea Room (day time) and a Wine Bar and onsite Pub offering varied entertainment in the evenings.

Some of the activities will offer evening sessions for staff members to come along and have a go.

Under 18 Staff will have access to specific activities/entertainment and a Mocktail Bar located in the Senior Section Subcamp.

If you have any additional questions about our bookings process and facilities please

Contact staff.admin@peakcamp.org.uk or admin@peakcamp.org.uk

To start your Peak Staff application <https://bookings.peakcamp.org.uk/>