



ACTIVITIES AND EVENTS MANAGERS ROLE DESCRIPTIONS

Do you have the passion and imagination to deliver a varied, vibrant and exciting programme at Peak 2020?

It is extremely important that the programme at Peak guarantees that young people from around the world have the best possible big camp experience. More than 6000 Scouts and Guides from all over the world will be descending on Chatsworth in July 2020 expecting to gain new experiences, from waking up until going to sleep every day.

The Activities and Events Core Team at Peak 2020 will include 8 managers and 2 coordinators, each with passion and knowledge in their respective sectors. Each manager will be responsible for appointing team leaders for the activities and/or events in their sector who will deliver these at Peak. As a manager, your job will be to inspire, guide and mentor your team leaders to ensure they reach their full potential and deliver the best possible programme at Peak.

Starting from now, you along with the Activities and Events Core Team, will begin developing ideas new and old to create a fun, varied and educational programme. By working as a team, we will ensure that all the activities and events are fully inclusive and cater for a wide range of tastes and abilities.

We are currently recruiting Activities and Events Managers in the following sectors, a description for each manager role can be found at the end of this document. Please indicate in your application which positions you would like to be considered for (as many or few as you like). Informal enquiries to alex.shaw@peakcamp.org.uk.

General Role Description:

To be responsible for the activities and events in your sector at Peak 2020. As an Activities and Events Manager, you will be a crucial member of the Activities and Events Core Team. You will report to and work closely with the Activities and Events Director and will be required to provide regular updates at Activities and Events Core Team meetings. You will be required to work as a closely-knit team with the other Managers, Coordinators and Directors to develop ideas from conception to delivery in 2020. You will be a key part of designing the programme structure at Peak, ensuring that the core values of the camp are upheld.

Key Responsibilities:

- To participate in the Activities and Events Core Team meetings to develop ideas and integrate them into a single Peak Camp programme.
- To appoint suitable team leaders for each of the activities and events in your sector with the remit to deliver a safe and accessible activity at Peak within budget and providing for the agreed number of participants.
- To take ownership and responsibility for the activities and events in your sector.
- To ensure that within your sector there is suitable and significant provision for the 14-17 age range.

- To ensure that, where relevant in your sector, you consider both the Scout and Guide Association's policies when constructing your part of the programme as well as additional needs, badge work, community and the camp theme.

Personal Attributes:

- You are naturally driven to deliver and organise activities that are new and innovative.
- You are knowledgeable and passionate about your respective sector of the Activities and Events programme.
- You will be enthusiastic about the amazing experience that Peak 2020 has to offer.
- You will bring new and radical ideas into the Activities and Events Core Team as well as embrace previous successful ideas.
- You can bring the best out of your team to ensure they efficiently and effectively deliver their responsibilities at Peak.
- You are confident to suggest ideas at team meetings while being open to criticism and scrutiny by the rest of the Activities and Events Core Team.

Specific Role Descriptions:

- **General Activities and Events Manager**

The Peak programme will include many activities and competitions that are centred around the camp theme as well as a range of activities for the evening. You will be responsible for appointing team leaders for running these activities either through the daytime programme or into the evening. The job doesn't require specialist knowledge in a particular area, however it is suited to someone who is passionate about putting fun and exciting activities on for young people. You will need to coordinate many teams of people to ensure that the different areas of the activity areas are used throughout the whole of the day for a range of activities.

Closing date for applications in 31/07/2018.