



A&E TEAM LEADER

14-17 Marquee Entertainment Team Leader

Do you have the passion and imagination to deliver a varied, vibrant and exciting educational programme at Peak 2020?

It is extremely important that the programme at Peak guarantees that young people from around the world have the best possible big camp experience. More than 5000 Scouts and Guides from all over the world will be descending on Chatsworth in July 2020 expecting to gain new experiences, from waking up until going to sleep every day.

As a team leader, your job will be to inspire, guide and mentor your team members to ensure they reach their full potential and deliver the best activity at Peak.

Starting from now, you along with your manager and fellow team leaders, will begin developing ideas new and old to create a brilliant programme. By working as a team, we will ensure that all the activities and events are fully inclusive and cater for a wide range of tastes and abilities.

Informal enquiries to mark.toplis@peakcamp.org.uk.

General Role Description:

To be responsible for **14-17 Marquee Entertainments** at Peak 2020. As an Activities and Events team leader, you will be a crucial member of the Activities and Events team. You will report to and work closely with your manager and will be required to provide regular updates at team meetings. You will be required to work as a closely-knit team with the other team leaders, Managers, Coordinators and Directors to develop ideas from conception to delivery in 2020.

Key Responsibilities:

- To create a program of entertainment for the 14-17
- To coordinate the Stage and Technical aspects of the 14-17 Marquee
- To be responsible for the booking of Talent
- To be responsible for the financial arrangements
- To manage the Doors/ Participant entry to ensure only the authorised campers are allowed within the marquee zone
- To put in place a crowd management procedure
- To prepare Risk Assessments for all planned events

General responsibilities:

- Support the provision of Activities and Entertainments to enhance the experience for the participants.
- Manage the delivery of the Events in conjunction with the 14-17 A&E Manager
- Maintain compliance with health & safety policies and procedures.
- To liaise with the 14-17 Subcamp Team to ensure a continuity and crossover of provision
- Assist the 14-17 A& E manager in recruiting and appointing a Team
- You will work fully in conjunction with the Team to ensure delivery 14-17 Activities and Events

Personal Attributes:

- You are enthusiastic
- You understand the requirements of 14-17 age group
- You have experience in running similar events
- You can attend 14-17 Team meetings prior to camp and provide regular progress and update reports.
- You are available to camp at Chatsworth for the duration of the Event